



YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution		KHUDIRAM BOSE CENTRAL COLLEGE
• Name of the Head of the institution	Dr. Shubhra Dubey	
• Designation	Teacher -In-Charge	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	03325557102	
• Mobile No:	9830094793	
• Registered e-mail	kbcc_iqac1884@rediffmail.com	
• Alternate e-mail	kbcc.iqac.internal@gmail.com	
• Address	71/2A, Bidhan Sarani	
• City/Town	Kolkata	
• State/UT	West Bengal	
• Pin Code	700006	
2.Institutional status		
• Affiliated / Constitution Colleges	Affiliated	
• Type of Institution	Co-education	
• Location	Urban	
• Financial Status	UGC 2f and 12(B)	

• Name of the Affiliating University	University of Calcutta																		
• Name of the IQAC Coordinator	Dr. Sriparna Dutta																		
• Phone No.	9830749286																		
• Alternate phone No.	9830749233																		
• Mobile	9830749286																		
• IQAC e-mail address	kbcc_iqac1884@rediffmail.com																		
• Alternate e-mail address	iqac.aqar.kbcc@gmail.com																		
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.khudirambosecentralcollege.com/documents/AQAR/AQAR_2021_22.pdf																		
4.Whether Academic Calendar prepared during the year?	Yes																		
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.khudirambosecentralcollege.com/academic_calendar.php																		
5.Accreditation Details																			
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>C+</td> <td>61.2</td> <td>2007</td> <td>31/03/2007</td> <td>30/03/2012</td> </tr> <tr> <td>Cycle 2</td> <td>B</td> <td>2.13</td> <td>2016</td> <td>05/11/2016</td> <td>04/11/2021</td> </tr> </tbody> </table>	Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	C+	61.2	2007	31/03/2007	30/03/2012	Cycle 2	B	2.13	2016	05/11/2016	04/11/2021	
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Cycle 1	C+	61.2	2007	31/03/2007	30/03/2012														
Cycle 2	B	2.13	2016	05/11/2016	04/11/2021														
6.Date of Establishment of IQAC	24/04/2013																		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,																			
<table border="1"> <thead> <tr> <th>Institutional/Department /Faculty</th> <th>Scheme</th> <th>Funding Agency</th> <th>Year of award with duration</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> </tr> </tbody> </table>	Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	0	0	0	0	0									
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount															
0	0	0	0	0															
8.Whether composition of IQAC as per latest NAAC guidelines	Yes																		
• Upload latest notification of formation of IQAC	View File																		

9.No. of IQAC meetings held during the year	3
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
<p>Academic session for 2022 started on a blended mode. Students who were attuned to online mode for almost two years found it difficult to make a come back. IQAC requested departments to be benign while helping students to return to the old pattern of academics. Departments were asked to be innovative in teaching methodology. There were different activities arranged by departments in which students were made to get involved. Students were encouraged to participate in different activities in other Colleges.</p>	
<p>The Observation days were successfully planned and celebrated - Republic Day, University Foundation Day, Independence Day, National Youth Day, Rabindra Jayanti, Munshi Prem Chand Divas, International Mother Language Day. The Induction Programme for Semester 1 students was conducted offline. Cultural Committee was able to organise Intra College Cultural Competition.</p>	
<p>IQAC was successful in signing MOU with Colleges and NGOs.</p>	
<p>College was able to provide the facility of internet to all staff. Wifi was made available and classes could be held online from different classrooms. New classrooms were made available in the fifth floor of College main building. The decoration work in the auditorium was also completed.</p>	
<p>Once again College was able to arrange Annual Prize Distribution</p>	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
Signing of MoU	7 MoUs signed with Colleges
Introduce Value Added Course and Add On Course	Departments asked to submit proposals on VAC and Add on course
Plan to initiate Academic and Administrative Audit	IQAC framed the structure of AAA
Annual Prize distribution	Annual prize distribution and endowment prizes started post corona
Celebrate Azadi Ki Amrit Mahotsav	Dept. of History celebrated Azadi Ki Amrit Mahotsav on 30.08.22 with State Level Seminar. Students made posters
Cleanliness, Beautification and Eco friendly campus Committee asked to prepare a proposal on making the College eco friendly	The Committee placed a proposal with recommendations and approximate budget for this purpose.
Awareness programmes on different issues like anti ragging, ICC, NSS and NCC	Students signed the anti ragging declaration while taking admission in semester 1. Awareness programmes held so that the students can get to know more about these cells.
Awareness programmes on different government schemes	One week programme organised on different government schemes related to scholarships and credit card for students.
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
IQAC, Khudiram Bose Central College	13/05/2024

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022 - 23	23/02/2024

15. Multidisciplinary / interdisciplinary

Our College is a state aided institution. It is affiliated to University of Calcutta. It offers three year under graduation multi disciplinary courses under B.A/B.Sc and B.Com (Hons and General) to the students. Though not directly stated as interdisciplinary, language (Bengali & English & Hindi) is part of all three courses offered. Hindi is offered to the students who have taken Honours in the subject or as elective subject or as MIL subject. The college is also the centre for Directorate of Distance Education of Vidyasagar University (DDEVU) which offered post graduation in Bengali, English, History, Commerce, Political Science, Geography and Sanskrit subjects only.

16. Academic bank of credits (ABC):

Academic Bank of Credit will be applicable when University of Calcutta adopts the NEP structure of curriculum.

17. Skill development:

Skill development is an integral component of the CBCS curriculum. It started in 2017 with Commerce stream and then in 2018 was introduced in Arts and Science streams. The purpose of skill development is to hone the areas that can generate employability within a particular subject curriculum. Each subject has as its core component skill development areas and departments, following the syllabus pattern ensure that this part is exploited completely. Commerce stream is required to take the students on an industry visit that will give them a real feeling of the industrial sector. History department has museum study as its skill development course and students visit museum to get first hand experience. English department has business communication so that apart from academic english students learn the english language that is used in the job sector. Every subject has specific paper which were discipline specific or skill enhancing courses which gave the students not only an overview about the broader context of focusing their career after graduation but also these papers added values and skills to their knowledge enhancement.

Different skill based and value based programmes were arranged by NSS and NCC in collaboration with IQAC on International Yoga Day, National Youth Day for generating awareness among the students and staff of the college. Yoga is performed by trained instructor.

The career and placement cell of the college also arranged programmes where student gets the opportunity to learn to develop their skill for market oriented courses special lectures given by companies or institutes who guides the students and nourishes their skills as per market oriented job requirements.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The New Education Policy emphasizes the importance of Indian Knowledge System as key to world knowledge. The huge corpus of knowledge that exists in our culture needs to be revisited and adopted to the new age learning. Students need to acclimate and hence benefit globally. Our institution tries to integrate the Indian Knowledge system in the following ways:

1. Our college is multilingual. Academics is professed in Bengali and Hindi and even the English Literature syllabus has translated texts by Hindi and Bengali writers. This to a great extent is in spirit of IKS.
2. The College also celebrates the rich cultural heritage of the country by observing important national and international days which celebrates the memorial lecture of our founding father of the institution Principal Khudiram Bose who was associated with the freedom movement. Besides several online and offline programmes were arranged by the departments by paying homage to their creators like Bengali department celebrated Rabindra Jayanti, International Mother language day, Hindi department celebrated Munshi Prem Chand Divas . This is the way both culture and language unites and makes our heritage integrated in rich cultural diversity.

Every year several festivals like Basanto Utsav, National Youth Day and Hindi Divas are arranged by College and students from different departments actively celebrate by putting up diverse performances. This ingratiates in students and the staff deep sense

of awareness and gratitude for our rich and diverse cultural heritage.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

While one part of curriculum is concerned with academic progress of a student there is also another aspect of curriculum that takes initiative to ensure that a student grows in a holistic manner. Hence OBL has two parameters - monitor the outcome of academics in making academics employemny friendly and secondly ensure that the student develops in morals and ethics.

Outcome-Based Learning (OBL) is a student-centered instruction model that focuses on measuring student performance through outcomes. It includes activities that train the students to achieve certain outcomes or objectives set at the beginning of a program or course. The departments have their own meetings where they plan their teaching learning strategy. According to the CBCS structure the Skill Enhancement Courses are designed to find employability in their respective course. For example the SEC for English honours syllabus is Business Communication, Translation Studies, Creative Writing. These courses help the students in understand alternative career options. Departments also asked to plan Value Added Courses and Add on Courses for the all round development of students.

NCC and NSS units of the College ensure that morals and ethics of a student are equally nurtured. Different programmes under these units aim to manifest in the student social responsibility as well as moral responsibility.

20.Distance education/online education:

During the corona pandemic and post corona phase many of our students were forced to take up jobs to support their families financially. They had to continue working and the online education helped the teachers arrange special class for these students who could not attend classes regularly. These students maintained attendance to make themselves eligible for University exam but could not avail the benefit of extra classes arranged by departments. Moreover, online system helped in the mentor mentee programme where the student could approach the teacher beyond fixed college hours. At times the teacher could also take classes after college hours through online platform. The college also has DDEVU centre which is Directorate of Distance Education of Vidyasagar University which offered post graduation in English, History, Political Science, Sanskrit, Commerce, Geography and Bengali. Classes and Exam both

were conducted in online mode during this phase.

As our College has smart rooms and the campus is wifi enabled it becomes easier for the teachers to use these modes for purpose of online education. Teachers are able to show things online to students while taking class.

Extended Profile

1.Programme

1.1	12
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1739
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	596
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	594
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	17
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Number of full time teachers during the year		
File Description	Documents	
Data Template	View File	
3.2	18	
Number of Sanctioned posts during the year		
File Description	Documents	
Data Template	View File	
4.Institution		
4.1	17	
Total number of Classrooms and Seminar halls		
4.2	2044460	
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	38	
Total number of computers on campus for academic purposes		

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As the College is committed to the motto of self reliance every effort is made to ensure that this ideology is practised in effective measures. This commitment is evident in its curriculum implementation, with departments issuing annual academic calendars for both honours and general courses, aligned with the CBCS guidelines. Departments meticulously plan their academic calendar so that the approach remains holistic in nature. Multiple activities like students' seminar, wall magazine, film shows, cultural participation keep the students engaged in an array of events that benefit them. The college's infrastructure includes specialized laboratories for Journalism and Mass Communication, Geography, and Commerce, along with smart classrooms for enhanced learning experiences. The Commerce syllabus emphasizes participation

in the Institute-Industry Interface Programme (IIIP) for practical exposure, while Geography incorporates field tours. Humanities departments organize study tours and seminars, nurturing students' interests and fostering diverse experiences. They also prioritize soft skills development through student presentations and personalized academic monitoring. The well-equipped library supports student learning, with a recent shift to digital resources during the pandemic.

While a Learning Management System (LMS) is pending introduction, departments have provided e-materials to support remote learning, showcasing adaptability and dedication to student welfare.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.khudirambosecentralcollege.com/academic_calendar.php

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is put up on the website at the start of each academic year. The distribution of syllabus teacherwise along with expected time of completion is meticulously noted. The central routine is forwarded to each department and it gets published with names of teachers and class rooms. The departments that conduct tutorial class mention the same in departmental routine. Monitoring the progress of students is entirely the prerogative of the individual departments. Teachers take class tests, ask questions, conduct quiz and also give assignments to graph the progress of students. The seminar presentation by the students becomes very effective in developing the soft skills.

This is part of CIE as the teachers are able to track how much research ability the student is exhibiting. As the teacher student ratio in our College is very comfortable the teachers are able to interact with the students on one to one basis. Mentoring of students is also part of CIE. It is not just academics that make a student self-reliant but help grow holistically.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.khudirambosecentralcollege.com/academic_calendar.php

1.1.3 - Teachers of the Institution participate in A. All of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The basic of any curriculum is to generate responsible citizens. Academic pursuit along with nurturing sense of values is what our College strives to do. Every year when fresh batch of students enroll in this College there is an induction programme titled Diksharamv. In this programme the students are not only introduced to the UG pattern of education, they are also enlightened about values that make a good human being. In 2022 post pandemic situation the programme was conducted offline in College. Srimat Swami Ekachittanandaji Maharaj addressed the students on 19 September 2022. He talked to students on how values make a good human being and how college can be an incubation centre in value generation.

The syllabus of CBCS makes it mandatory for all students to study environment in Semester 2. A deep sense of environmental consciousness is ingrained in the students as they have to submit projects on environmental issues. The different cells and committees in the College including the NSS and NCC units arrange sensitization programmes on gender, caring for the community and our environment.

The College has a programme titled "We Care" where we try to reach out to our local community and serve the neighbouring slum by donating clothes, health drinks and other essentials.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

914

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.khudirambosecentralcollege.com/documents/students_satisfaction_survey/SSS_2022-23.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1341

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

122

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

This College caters to a diverse group of students. While the departments have students who have high academic ambition there are students who still belong to the first generation learner category. The departments have to keep in mind that, while framing strategy of teaching methodology this diversification is addressed.

At the beginning of academic session each department interact with students and explains to their respective students the modalities of the programme to be followed in the course of three years. As CBCS leaves very little time for lengthy interaction with students, departments conduct tests, assignments, quiz to get an idea of progress of students. As some departments have limited number of students the departments take special class for them during recess period as remedial class. Slow learners benefit from these extra classes. The mentor - mentee programme is an integral part of each department. Some departments have a structured framework of this mentor - mentee and inform the students at the beginning of each academic session.

Advanced learners are provided with extra material so that they can

prepare for their exams. Every care is taken to assure that slow learners secure qualifying marks in exam.

English department has a system of tutorial class that takes place throughout the duration of semester. The students are divided among the teachers of the department and each teacher is in charge of academic facility for his/her group as well as is the mentor of the group.

Semester 6 students are also given career guidance where they get to know their career options.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1739	39

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The departments practice the motto of self reliance in teaching learning. The syllabus is as prescribed by University of Calcutta.

1. Class-room lectures: using black-board and chalk is the principal mode of teaching, though the pandemic situation has enforced online teaching using online platforms. 2. Interactive Methods: are also used by faculty. Teachers motivate students to participate in group discussions, subject quiz, and question and answer discussion for better understanding of the subjects.

3. Experiential Teaching/Laboratory method: is used in the Geography and Journalism and Mass Communication subjects to acquaint the students with facts directly. The pandemic situation had

enforced teachers to explain processes by introducing them with online available resources.

4. Project Work: Many of the courses in CBCS syllabus requires Project/field work.

5. Seminars and Workshops: are organised regularly by most Departments, to keep students updated in the recent fields of study and broaden their outlook towards the subjects they are learning. During the pandemic, students were provided with links to many Webinars organised by different forums of the respective subjects.

6. Field trips & Excursions: In this session Dept. of Political Science and Dept. of Education took the students on an education tour.

Multiple teaching methods add to the issue of problem solving where students get to work on their own thereby addressing difficulties.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The departments of Journalism & Mass Communication and Geography have their ICT enabled classrooms. Apart from these two the College has 2 more Smart Classrooms where other departments take classes as and when required. The teachers use technology aided teaching methods like PPTs to make the teaching more interesting. During the COVID 19 pandemic, ICT facilities were fully availed of, for conducting the classes (Theory and Practical) using ICT enabled platforms like Google Meet, Google Classrooms, Zoom Meet, where students were contacted by WhatsApp groups created for all group of students of all Departments. Study materials, notes, previous year questions were distributed among students through these groups. The College library has subscription to INFLIBNET and teachers use this as a learning resource. Students are provided with different web links of journals and articles so that they can use these at their time. In the pandemic period, all Internal Examinations of college and University conducted examinations were carried out using ICT enabled techniques.

Admission of fresh students, verification of documents University Registration, Form fill-up were performed using electronic media.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

39

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

18

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

442

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College follows the guidelines given by University from time to time regarding conducting exams in College. The CBCS pattern divides the exam process in three parts - internal, tutorial/practical and end semester theory. As per time line given by University College schedules the internal and tutorial exams. The College has an Examination Committee. All examinations are centrally administered by this Committee. The Committee prepares schedule according to which exam is conducted. The departments of the College have their own mechanism of tracking the progress of the students. This is entirely the prerogative of the department. Assignments, quiz, debates, class tests and various other innovative measures to assess the progress of the students help in analysing the progress of students. These records are maintained by departments. Discussions are held in the classroom. Students are also free to voice their doubts and these doubt clearings continue beyond classroom hours. The CBCS pattern is very tight as far as time frame is concerned. Completion of syllabus

poses a serious challenge. Given the situation departments not only bank on written assignments but also employ variety of methods like quiz, peer teaching, brief presentations where the teachers are able to monitor the progress of the students.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.khudirambosecentralcollege.com/documents/igac_cells_and_committees.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The departments of the College have their own mechanism of tracking the progress of the students. Assignments are given to the students and the students get a detailed analysis of their performance. This discussion is held in the classroom. The class tests papers are returned to the students and they get a detailed feedback of their performance from the respective teachers. The marks of Internal Assessment is 20% of overall result of student under the CBCS system. The process of uploading marks of the University examination Portal is done online. Once submitted, it cannot be reverted from the college end. Grievances related to University Examinations are placed before the Controllers of Examinations Office, which are addressed in due course of time. The answer-scripts of Internal/tutorial examinations are preserved in the college for a stipulated period of time, so that any inquiry coming up within this period can be resolved without any difficulty.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.khudirambosecentralcollege.com/igac_cells_and_committees.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Programme Outcome and Course Outcome of each department is present in the College website. Programme/Course outcome is an integral part, that pertains to the vision and mission of the college. Though it is basically an undergraduate college, the college emphasizes on

outcome-based learning such that it suits the present day interests of the students. Programme outcomes pave the way for students to progress successfully towards higher education. What they learn at the Under-graduate level of each course serves as the pillar for higher education. The PO, PCO and CO are displayed on the College Website, so that newly admitted students can make effective academic and career choices before enrolment. The teachers of all disciplines internalize the Programme Outcomes (PO) of the syllabi formed by the Affiliating University. The Programme Specific Outcomes (PSO) and then the detailed Course outcomes (CO) are discussed at the Departmental meetings, during the allocation of syllabus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.khudirambosecentralcollege.com/documents/IQAC_PO_CO/PO_and_CO_2019-20.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of programme outcome is done at two levels -The Academic Subcommittee is a statutory body where the result of the final semester is placed. An analysis of performance takes place with suggestions where there can be improvements. The departments, after result is published also have their departmental meetings. The result is discussed and ideas for improvement are noted. This is done after publication of each semester result. Every Department gives proper emphasis on proper distribution of syllabus among the teachers with time frame for completion of syllabus, which is already displayed in every paper/course of the University Syllabus. Every Department has a well-defined plan for teaching and learning. The students' progress is evaluated continuously through various methods like interactive-participative learning, group discussions, viva-voce during laboratory work, short class-tests, home assignments etc. Mentor-mentee meetings are held to address problems of the students. During the pandemic, many students were stressed enough, and psychological boost was provided through such groups. The major Programme Outcome of Primarily UG college is progression of students to higher education. The college tries to keep track of the progression of students through personal and departmental contacts.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

419

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.khudirambosecentralcollege.com/documents/students_satisfaction_survey/SSS_2022-23.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

5

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College believes in holistic development of students. There are various activities in which the students participate and different awareness programmes that are held in Colleges. The Students Induction Programme aims at addressing the importance and role of values and ethics in society. In 2022 Swami Ekachittanandaji Maharaj Talked why values never die and why students need to develop deep sense of values and ethics.

The Dengue awareness programme with Kolkata Municipal Corporation was an important event as students interacted with neighbouring community taking to them about precautions against dengue. NCC unit organises different programmes on social cause.

The WE CARE Community programme is another major programme of the College where the staff of College contribute and buy clothes,

health drinks and other necessary items for the neighbouring community.

The Intra College Cultural Competition is also arranged where the students exhibit their skills and put up performances addressing different social issues.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

61

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

7

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College takes adequate measures to ensure that proper infrastructure can be provided to the primary stakeholder of the College, i.e. the students. Effort is taken at administrative level to see that classrooms, library, office as well as the Principal's room is adequate enough to facilitate students.

There are classrooms of various sizes for classes of different strengths and are well ventilated and well equipped. There is main building and annex building. There are around 17 classrooms and the College is planning to create more classrooms on the fifth floor to accommodate departments with small intake capacity. 2. Library: The central library is an age-old library, situated on the first floor. It covers a carpet area of approximately 800 sq.ft. It has seating capacity of approximately 20 students at a time. The library uses KOHA software and is partially automated. 3. Laboratories: There are 3 laboratories for Commerce, Geography and Journalism & Mass Communication. The laboratories are adequately equipped to cater to the CBCS syllabus. 4. Auditorium: The College auditorium is called Bagha Jatin Sabagriha after the freedom fighter Bagha Jatin, our alumni. The size of this auditorium is approximately 2200 sq.feet. It has seating capacity of around 150 students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.khudirambosecentralcollege.com/facilities/laboratory.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College believes in all round development of students. Apart from academics extra curricular activities are given importance. We have students who are very good in sports and represent College in different Sports Meet.

Cultural Activities The college has a cultural committee which actively organises and participates in different programmes like arranging drama, dance, recitation, debates in programmes like National Youth Day, Basanto Utsav, Rabindra Jayanti and like. The committee every year organises Intra-College Cultural competition on the last day before the Durga Puja Vacation. Departments also have their own cultural events like departmental day and farewell programme for outgoing students. **Sports and Gymnasium** The institution has an active sports committee which participates in different district, university and state level competition and also secures awards and medals in different position. Every year Annual Sports Day is arranged where both teacher and students participate.. There is a established gymnasium in the main building. There is a table tennis and carrom for the recreation of the students in the students' common room. Students Common Games is also organised. The College celebrates International yoga Day on 1st June of every year where our physical instructors with students perform various Yoga.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.youtube.com/@culturalcommitteekhudiramb8066

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.khudirambosecentralcollege.com/facilities/classroom_smart.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

1111815

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The library occupies the first floor of the Main Building, spanning about 800 square feet in total area. As part of the Institution's facilities, it houses a Central Library boasting a collection of nearly 18,000 items, including textbooks, reference materials, peer-reviewed journals, and bound volumes of periodicals.

Library has LMS(Library Management Software) installed on 2016.

Library Circulation is manually maintained and a process of

Computerization of library resources is going on. Library Automation is under process by using KOHA software

In 2022-23 Library acquisition, circulation, students membership and other processes were conducted manually except Cataloging of the New Book Purchases.

During this period (i.e.; 01.06.2022 to 31.05.2023) 33 new books were added in the stock.

New Students membership during 2022-23 was 152

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.khudirambosecentralcollege.com/facilities/library/library.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

21791

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

21

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There are different digital technological facilities available in the college. There are 4 smart classrooms. The College offers wifi facilities to the staff as our Teachers' Room, Office and Library are wifi enabled. All our maintenance, like students' data, financial data and admission are done using this facility. There is annual maintenance of this facility.

The main building as well as the annex is wifi enabled.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

38

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1961053

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college employs a well-organized and decentralized approach to maintain its physical, academic, and sports facilities. At the start of each session, the budget is presented to the finance committee, then approved by the Governing Body. Academic needs, including books, journals, and event arrangements, are communicated to the Principal by department heads and committees, ensuring alignment with budgetary allocations. Committees oversee physical facility maintenance, with

extensive cleaning mechanisms and NSS involvement in campus upkeep. Urgent maintenance is promptly addressed, while sports equipment and facilities are regularly monitored. The auditorium, water purifiers, and canteen are maintained, with CCTV, WiFi, and computer systems under annual contracts. Laboratory equipment is managed by departmental staff, while the library committee oversees book procurement based on allocated funds and departmental requests, with decisions made in meetings with the Principal.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

414

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

801

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

801

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

4

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

37

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

11

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College at present does not have any students' union. However, as per statute of Higher Education For University and Colleges but students representation is visible in the Governing Body of the College. The students' body has a positive role to play in the functioning of the College. They not only cater to the interest of the students they also organise multiple programmes like Annual Freshers' Welcome, Annual Picnic, Saraswati puja, Annual Socia, Basanto Utsav. In the past they have organised Blood Donation Camps and Health Camps for the neighbouring community. The Students unit is very active in participating in different co-curricular and extra-curricular activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of

the institution through financial and/or other support services

The institution has a registered Alumni Association --Punarnavaregistered under Societies Registration Act, 1861bearing registration number S/2L/49590. The institution has arich anddistinct Alumni including Martyr Baghajatin, Nanda lalBose, Poet Satyen Dutta and like. the Alumni arranges annualprogramme generally in the month of March where ex-studentsteachers -principals/TIC/ex-GB members are invited and a smallculturalprogramme takes place. Also Alumni of KBCC believes insocial welfare service. NGos Like Man for Man, Slum Childrens,Old womenare invited where a small token of appreciation areprovided to them. Also they perform cultural programme with ouralumni. Distinguished Speakers are also invited to give aspecial lectureon a particular theme. The entire programme isfunded by the Alumni Association fund clubbed with donor's fund,sponsorship andlike. On this day renewal of membership takesplace. Also The Annual General Meeting of the body takes place.

File Description	Documents
Paste link for additional information	https://www.khudirambosecentralcollege.com/alumni_registration_certificate.php
Upload any additional information	View File

5.4.2 - Alumni contribution during the year E. <1Lakhs
(INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Khudiram Bose Central College adheres to the guidelines prescribed by University of Calcutta and UGC and has an able Governing Body that keeps in mind the objective of 'self reliance' while framing policy decisions for the College. The President of Governing Body is an eminent academician. The Principal is the secretary of the Governing Body and there are representatives from Government of West Bengal and University of Calcutta who have been involved in policy

implementation. Representatives from teaching and non teaching sectors also contribute to the development of the College. College adheres strictly to the syllabus prescribed by University of Calcutta. However, within the framework of the given syllabus departments have the flexibility to strategize implementation. The Governing Body gives liberty to the departments to do so. The College places emphasis on self reliance as its vision statement. Generating core sense of values is the motto that will make each member of the College and the students better citizens. Each activity of the College is motivated in making the institution self reliant as well as the students self reliant. Our vision and mission, aims and objectives along with code of conduct are all specifically mentioned in the college website.

File Description	Documents
Paste link for additional information	https://www.khudirambosecentralcollege.com/about_us_the_college.php
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

a. Management is decentralized and this helps in smooth functioning of the College. As far as administration is concerned the pattern of management is pyramid __Governing Body>Principal > IQAC> Teachers, Library, Office, Students b. Decentralization is also followed within each sector -I) Teaching Sector Represents: Teachers Council Secretary> Head of The Department> Departmental teachers and Staff c. Non Teaching Sector: Head Assistant> Accountant > Cashier> Clerks> Menial Staff d. Library: Librarian> Library Clerk> Peon. Each sector contributes in sustenance and growth of the College. The diagrammatic way of this process is uploaded in pdf. Format

File Description	Documents
Paste link for additional information	https://www.khudirambosecentralcollege.com/administration_governance_management.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

.Governing Body - the meetings of the Governing Body is primarily geared to strategy deployment. The Principal places all the recommendations before the House and accordingly decisions are arrived at. Financial planning - the budget is prepared and first discussed in the Finance subcommittee and then placed before the Governing Body at the beginning of financial year. The budget is prepared against the actual expenditure incurred in the last financial year. IQAC - the Internal Quality Assurance Cell, at the beginning of each academic year recommends certain strategies that will contribute to the growth of the institution. The IQAC also reviews the strategies of the previous academic year and accordingly suggests implementations. Departments --- Each Department prepares its own POA at the start of Academic Year. Cells and Committees - the various cells and committees are all motivated in strategy deployment. All areas of student interest are catered to through these cells and committees.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.kbccadmission.com/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

1. All policy decisions are taken by the Governing Body of the CollegePrincipal executes them with help of teaching and non teaching staff. The Finance sub committee and the Academic subcommittee are the other statutory bodies responsible for financial transactions and all academic decisions of the College respectively 2. The Teachers' Council is responsible for the well being and dealing of all issuesof the teachers. 3. To ensure smooth and effective teaching the College follows the system of inviting teachers to take some classes covering particular topics. As College is not allowed to make any appointment of teachers, even on guest lecture basis, visiting teachers serve as an effective tool. 4. As non - teaching appointments are within the purview West Bengal College Service Commission the College faces severe dearth of non - teaching staff. To meet the shortage of non - teaching staff the College hires required people from different agencies. 5. Implementation of e-governance in areas of operation -Admission - admission to first semester is entirely done in online mode. 6.

students' data is managed through software (customized according to the need of college) 7. Finance - WBIFMS (salary component HRMS module), non salary component under e -billing module 8. Library - KOHA software

File Description	Documents
Paste link for additional information	https://www.kbccadmission.com/
Link to Organogram of the Institution webpage	https://www.khudirambosecentralcollege.com/administration_governance_management.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

As per University of Calcutta norm the College enjoys the benefit of Puja Vacation. There is also provision of summer recess and winter recess. These recess periods can be enjoyed by staff of college provided there is no work assigned by Head of Institution. There is a scheme of Provident fund for the employees of the college. There is a scheme of Group Insurance for the employees of the college. There is, as per Govt. of West Bengal order Maternity (180 days) and paternity (15 days) leave. There is Medical Insurance facility (West Bengal health) for the employees of the college. There is Casual leave of 15 days for the employees of the College. There is system of festival

advance for the staff of the college that is given to them during Durga Puja. The casual staff of the College receive an ex-gratia during Durga Puja.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College tries to get feedback from different stakeholders. As our students are our primary stakeholders every year there is feedback on overall performance of College from the outgoing students, i.e. Sem 6. Some departments have their departmental feedback and report submitted to the IQAC as well as published online under their respective departmental activity. In 2022-23 session Dept of

English had a PTM on 19.11.22 . The dept published its feedback report on 07.06.2023(notice under dept activities). Principal makes it a point totalk to students of all departments and gets report from them on classes held and syllabus completed. After that he meets thedepartment and shares the feedback. The College arranges Parents' Meet every year and thefeedback of the parents aredocumented

File Description	Documents
Paste link for additional information	https://www.khudirambosecentralcollege.com/documents/UG/English/Dept_Activities/20230607_Feedback_Report_Sem_6_2023.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution conducts internal audit regularly (Audit completetill 2022 - 23) External financial Audit is done by auditor sent by Government ofWest Bengal. (Audit complete till 2021 - 22). However the financial data prepared by the bursur is uploaded for your kind consideration.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The primary source of fund of the College is tuitionfeescollected from the students. The major expenditure of theCollegeis maintenance of infrastructure. As our College buildingis not in the name of the College there is no financial aid fromgovernment in maintenance of building. Hence all capitalexpenditure, building maintenance are managed from tuition feesthat the College gets.Before purchase of any item the Purchase Committee opens allquotations received after proper notification in Collegewebsite. After a vendor is selected the issue is referred to theFinance Subcommittee and finally approved by the Governing Bodyof the College. The Governing Body of the College ensures that funds areutilised in proper manner.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) tries its best to ensure that both quality initiatives and quality sustenance are catered to. Even though the College primarily gets its fund from tuition fees collected from students the focus is always to ensure that students's curricular interests are always adhered to. There are multiple cells and committees constituted by the IQAC that helps in assuring development of College.

Not only is the IQAC caretaker of the interests of the students, the Cell also monitors that the Office is adequately equipped to handle

student issues.

File Description	Documents
Paste link for additional information	https://www.khudirambosecentralcollege.com/documents/igac_cells_and_committees.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

During post Pandemic, the institution reviewed its teaching learning by adopting both offline and online process of teaching -learning evaluation by google forms, google classrooms, google meet. Offline meetings with the administration as well as internal teachers and departments were conducted and when required online mode was also followed. The governing body of the college also supported the departments as per their needs. The Parents counseling and students mentoring was also done by the institution. The mentor -mentee system was done and every week the head of the department uploaded their weekly progress report in the institutional website. Even university exams were resumed and conducted smoothly in an offline mode. The IQAC also arranged several webinars, students' induction programme, CAS oriented Webinar, e-magazine, audio books by departments were published. The IQAC also conducted meetings related to staff welfare and like. The department introduced many innovative means of teaching which continued with high end spirit among the teachers and students. The IQAC in its regular interval meetings always tried to discuss the issues related to smooth conduction of classes, giving them guidance of attending online classes as per their convenience and also encouraging them by different department programmes and like.

File Description	Documents
Paste link for additional information	https://www.khudirambosecentralcollege.com/documents/UG/PolSc/mentor_mentee/mentor_mentee_2022_23.pdf
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.khudirambosecentralcollege.com/students_satisfaction_survey.php
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The management of this institution has always tried to uphold and ensure gender justice , equality, dignity and respect of female students and staff of this college.We have majority female students and staff in our institution therefore institute always have promoted maximum participation of girls students in different curricular and co-curricular activities of the college like Yoga Presentation on International Yoga Day, Basanto Utsav, NCC and NSS cell activities and also represented in other major activities of the college. To ensure gender justice and gender equality the institute have all the committees constituted as directed by the supreme court or state government or central government. All the schemes and scholarships which are meant for female students are being received by them in due process. Besides the institute also provides the facilities of common room, separate toilet for women in every floor of the building, CCTV and like.The institute also has Internal Complaints Committee (ICC), anti ragging cell and welfare cell in this college to look after the interest of the students. Besides the

women centric schemes like KANYASHREE --- a scholarship launched by Government of West Bengal are successfully availed by the students of this institution. The ICC cell of the institute also organises several gender sensitization programme with NGO like SWAYAM. This year Gender Sensitization programme was organised by Internal Complaints Committee and IQAC on 17.03.2023.

File Description	Documents
Annual gender sensitization action plan	https://www.khudirambosecentralcollege.com/gallery/gallery_images/2023/Gender_Sensitization_programme_by_IQAC_and_ICC_17032023.php
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.khudirambosecentralcollege.com/facilities/specific_facilities.php

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The solid waste from garbage bins is collected regularly by cleaners and is segregated and collected daily by Kolkata Municipal Corporation cart everyday in the morning from the college .Liquid waste from toilets is discharged through proper drainage system. All the waste from girls toilets(like sanitary pads) are disposed in sanitary pad dustbin kept in the girls toilet tomaintain the hygiene.There is a small space where few plants are planted and it

is maintained by a gardener on weekly basis E-Waste management like old version computers, equipments, electronic gadgets, circuits, old printers are redistributed to the main office of our college and are collected from each department and are safely disposed with due permission from the main office of the college. All the junk like old files, journals, used answer sheets etc. from every department and offices are sent to main office godown for further processing. The institute always has taken initiatives related to health hygiene awareness and it became a mandatory duty on part of staff and student not only to keep our campus clean and hygienic but also surrounding areas. In this process programme like Swachh Bharat Abhiyan Programme where students, NCC cadets and NSS students engaged themselves in campus cleaning along with a small garden where Statue of Baghajatin is set up was also being cleaned by our students. The also signed a MOU with DISHA who are leading organization in West Bengal in maintaining E-Wastes and Waste Management on 28.7.23.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://www.khudirambosecentralcollege.com/documents/mou/MoU_DISHA.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. Landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

There students and staff of this college are from diverse socio-economic and cultural background. This has never been an abstacle rather acted as a strong bond of unity and oneness and has acted in strengthening the development and ensuring the quality enhancement of the institute. All efforts are sincerely taken to ensure that no discrimination is made and nothing is professed that fosters the sense of 'otherness'. All College programmes equally engage people from diverse backgrounds and talent is equally explored in all students. The institution in order to fulfill take the initiative to observe important days based on linguistic, celebrates the commemorative days, arranges awareness programmes based on tolerance by the anti-ragging cell, gender sensitization programme by ICC .All language is equally respected and on International Mother Language Day freedom and scope is given to celebrate the different languages. Drama based on Communal harmony performed by college students and teachers on National Youth day Teachers recited a drama Andher Nagari on Hindi Divas , Rakto Karobi drama was performed by students and teachers on Rabindra Jayanti, Cultural Committee of the college arranges intra -college cultural competition every yeare pre Durga Pujawhere students participate irrespective of their background.besides this year was special as we celebrate the completion of 75 years of independence.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our Constitution lays emphasis on the principle of equality, liberty, integrity, unity and made it compulsory for the citizen to engage themselves in the service of the nation. This year 2022-23 has a special impact on every Indian as we complete 75 years of independence, so our institution also arranged several seminar, poster, wall magazine to mark the celebration (all supporting pictures are uploaded in gallery in 2022-23). To inculcate the principle of ethics, values generate among them this sense of belongingness and love towards their nation, our institution every year arranges some value based programmes which will help them to be a responsible citizen of the nation. To specify National Youth Day was observed in a blended mode on 12.01.2023 organised by NSS unit. Students' Induction Programme, We Care Programme was organized on 28.9.22, Orientation Programme for students by career and placement cell on 14.3.23, NCC student performance in RDC rally-cultural category on 26.1.23, New Delhi. NCC cadets farewell programme on 01.4.23 International Yoga Day, Independence Day, Republic Day, Netaji's Birthday, National Youth Day along with International Mother Language Day, Hindi Divas all these days are commemorated by the institute to generate the importance and values associated with this day and to arouse the sense of a responsible citizen, obliged student and overall the spirit to serve the nation. All these supporting pictures are uploaded in the gallery-college website.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, C. Any 2 of the above

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

This year 2022-23 India completes 75 Years of Independence -- Azadi Ka Amrit Mahotsav. Related to this the following programmes were arranged:

1. Seminar and poster exhibition on Partition of India--- Department of history on 30.8..22

2. seminar on Films experimentation: Inspiring Teachers --- Department of English and Education on 13.9.22

3. Wall Magazine on Evolution on Indian Flag by Political Science Department on 17.12.22 and a Half day Lecture Session on Political Economy in South Asia (picture attached in the gallery and report in the department section of the website)

4. Seminar by Hindi Department on hindi Divas, 14.9.22 (picture uploaded in the gallery -2022)

Commemorative Days Observed by NSS and NCC

5. Republic Day, National Youth Day, Netaji's Birthday,

International Yoga Day , Independence Day

6. International Mother language Day by Bengali department on 21.2.23, Munshi premchand Divas on 31.7.22 and Hindi Divas by Hindi department on 14.9.22

Cells and Committees programmes

7. Basanto Utsav , Intra cultural Competition by Cultural Committee

8. Annual sports Day on 14.3.23 and Annual Picnic on 17.12.22 and Saraswati Puja by Students Unit

9. Gender Sensitization programme by ICC on 17.3.23 and orientation programme organised by Career Cell and Placement cell on 14.3.23

10. We Care Programme on 28.9.22

Besides Teachers Day, Departmental activities like Education Tour, Farewell programme were organised

All photos related to the events are uploaded in institutional website under the following link

https://www.khudirambosecentralcollege.com/gallery/photo_gallery_2023.php

https://www.khudirambosecentralcollege.com/gallery/photo_gallery_2022.php

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format

provided in the Manual.

Best Practice 1: We Care 28.09.2022 Objectives Reach out to people in local community The Context Inculcate in the students sense of values that will make them participative citizens. Show them that getting involved in the well being of people is a human attitude and has to be nurtured. The Practice Clothes, mosquito nets, blankets purchased and school kits to children. 100 coupons were prepared. Based on coupons the different items were distributed. Evidence of Success

On that day 110 people were benefitted. Amount collected was around Problems Encountered and Resources Available. Challenge was in maintaining social distance while distributing goods

The photos related to we care are uploaded in gallery

https://www.khudirambosecentralcollege.com/gallery/gallery_images/2022/WE_CARE_Community_Programme_28092022.php

Best Practice 2:

Best Practice 2: Mentoring Students and Counseling Parents Objective Ensure interested students were not deprived of education Context Financial difficulty in family made students take up jobs. They could not attend online class. Parents wanted girl students to get married. Practice Counseling parents in keeping their ward in studies. Addressing mental health issues of the students. Teachers counseled parents over phone Special classes held, online materials provided to facilitate learning Evidence of Success Drop outs significantly reduced. Problems encountered and resource available .Lack of infrastructure, internet issues made difficult to reach out to students

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

In this academic year 2022-23, the entire thrust was on framing policies in how to obtain maximum benefit keeping in mind the

diverse economic background of our students college just reopened after the pandemic outbreak The distinctive performance of the institution was that the number of students remain intact even after attending prolonged online classes. The institution with the whole hearted support of the students, teachers and other stakeholders were again able to regain its normal and regular routine from new normal phase. All the programmes and commemorative days were resumed in an offline mode. Also Blended mode programmes and teaching -learning were also continued. The departments mentored the students , PTMs were held annually as well as department wise teachers met the parents online as if where required. Departments also successfully executed orientation program for Semester 1 students. Our institution remained true to the moto of "self-reliance" despite any situation .

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

As the College is committed to the motto of self reliance every effort is made to ensure that this ideology is practised in effective measures. This commitment is evident in its curriculum implementation, with departments issuing annual academic calendars for both honours and general courses, aligned with the CBCS guidelines. Departments meticulously plan their academic calendar so that the approach remains holistic in nature. Multiple activities like students' seminar, wall magazine, film shows, cultural participation keep the students engaged in an array of events that benefit them. The college's infrastructure includes specialized laboratories for Journalism and Mass Communication, Geography, and Commerce, along with smart classrooms for enhanced learning experiences. The Commerce syllabus emphasizes participation in the Institute-Industry Interface Programme (IIIP) for practical exposure, while Geography incorporates field tours. Humanities departments organize study tours and seminars, nurturing students' interests and fostering diverse experiences. They also prioritize soft skills development through student presentations and personalized academic monitoring. The well-equipped library supports student learning, with a recent shift to digital resources during the pandemic.

While a Learning Management System (LMS) is pending introduction, departments have provided material to support remote learning, showcasing adaptability and dedication to student welfare.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.khudirambosecentralcollege.com/academic_calendar.php

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar is put up on the website at the start of each

academic year. The distribution of syllabus teacherwise along with expected time of completion is meticulously noted. The central routine is forwarded to each department and it gets published with names of teachers and class rooms. The departments that conduct tutorial class mention the same in departmental routine. Monitoring the progress of students is entirely the prerogative of the individual departments. Teachers take class tests, ask questions, conduct quiz and also give assignments to graph the progress of students. The seminar presentation by the students becomes very effective in developing the soft skills.

This is part of CIE as the teachers are able to track how much research ability the student is exhibiting. As the teacher student ratio in our College is very comfortable the teachers are able to interact with the students on one to one basis. Mentoring of students is also part of CIE. It is not just academics that make a student self reliant but help grow holistically.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.khudirambosecentralcollege.com/academic_calendar.php

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented****1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

12

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The basic of any curriculum is to generate responsible citizens. Academic pursuit along with nurturing sense of values is what our College strives to do. Every year when fresh batch of students enroll in this College there is an induction programme titled Diksharam. In this programme the students are not only introduced to the UG pattern of education, they are also enlightened about values that make a good human being. In 2022 post pandemic situation the programme was conducted offline in College. Srimat Swami Ekachittanandaji Maharaj addressed the students on 19 September 2022. He talked to students on how values make a good human being and how college can be an incubation centre in value generation.

The syllabus of CBCS makes it mandatory for all students to study environment in Semester 2. A deep sense of environmental consciousness is ingrained in the students as they have to submit projects on environmental issues. The different cells and committees in the College including the NSS and NCC units arrange sensitization programmes on gender, caring for the community and our environment.

The College has a programme titled "We Care" where we try to reach out to our local community and serve the neighbouring slum by donating clothes, health drinks and other essential.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

914

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.khudirambosecentralcollege.com/documents/students_satisfaction_survey/SS_S_2022-23.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1341

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

122

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

This College caters to a diverse group of students. While the departments have students who have high academic ambition there are students who still belong to the first generation learner category. The departments have to keep in mind that, while framing strategy of teaching methodology this diversification is addressed.

At the beginning of academic session each department interact with students and explains to their respective students the modalities of the programme to be followed in the course of three years. As CBCS leaves very little time for lengthy interaction with students, departments conduct tests, assignments, quiz to get an idea of progress of students. As some departments have limited number of students the departments take special class for them during recess period as remedial class. Slow learners benefit from these extra classes. The mentor - mentee programme is an integral part of each department. Some departments have a structured framework of this mentor - mentee and inform the students at the beginning of each academic session.

Advanced learners are provided with extra material so that they can prepare for their exams. Every care is taken to assure that slow learners secure qualifying marks in exam.

English department has a system of tutorial class that takes place through out the duration of semester. The students are divided among the teachers of the department and each teacher is in charge of academic facility for his/her group as well as is the mentor of the group.

Semester 6 students are also given career guidance where they get to know their career options.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1739	39

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The departments practice the motto of self reliance in teaching learning. The syllabus is as prescribed by University of Calcutta.

1. Class-room lectures: using black-board and chalk is the principal mode of teaching, though the pandemic situation has enforced online teaching using online platforms. 2. Interactive Methods: are also used by faculty. Teachers motivate students to participate in group discussions, subject quiz, and question and answer discussion for better understanding of the subjects.

3. Experiential Teaching/Laboratory method: is used in the Geography and Journalism and Mass Communication subjects to acquaint the students with facts directly. The pandemic situation had enforced teachers to explain processes by introducing them with online available resources.

4. Project Work: Many of the courses in CBCS syllabus requires Project/field work.

5. Seminars and Workshops: are organised regularly by most Departments, to keep students updated in the recent fields of study and broaden their outlook towards the subjects they are learning. During the pandemic, students were provided with links to many Webinars organised by different forums of the respective subjects.

6. Field trips & Excursions: In this session Dept. of Political Science and Dept. of Education took the students on an education tour.

Multiple teaching methods add to the issue of problem solving where students get to work on their own thereby addressing difficulties.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The departments of Journalism & Mass Communication and Geography have their ICT enabled classrooms. Apart from these two the College has 2 more Smart Classrooms where other departments take classes as and when required. The teachers use technology aided teaching methods like PPTs to make the teaching more interesting. During the COVID 19 pandemic, ICT facilities were fully availed of, for conducting the classes (Theory and Practical) using ICT enabled platforms like Google Meet, Google Classrooms, Zoom Meet, where students were contacted by WhatsApp groups created for all group of students of all Departments. Study materials, notes, previous year questions were distributed among students through these groups. The College library has subscription to INFLIBNET and teachers use this as a learning resource. Students are provided with different web links of journals and articles so that they can use these at their time. In the pandemic period, all Internal Examinations of college and University conducted examinations were carried out using ICT enabled techniques.

Admission of fresh students, verification of documents University Registration, Form fill-up were performed using electronic media.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

39

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

18

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

442

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The College follows the guidelines given by University from time to time regarding conducting exams in College. The CBCS pattern divides the exam process in three parts - internal, tutorial/practical and end semester theory. As per time line given by University College schedules the internal and tutorial exams. The College has an Examination Committee. All examinations are centrally administered by this Committee. The Committee prepares schedule according to which exam is conducted. The departments of the College have their own mechanism of tracking the progress of the students. This is entirely the prerogative of the department. Assignments, quiz, debates, class tests and various other innovative measures to assess the progress of the students help in analysing the progress of students. These records are maintained by departments. Discussions are held in the classroom. Students are also free to voice their doubts and these doubt clearings continue beyond classroom hours. The CBCS pattern is

very tight as far as time frame is concerned. Completion of syllabus poses a serious challenge. Given the situation departments not only bank on written assignments but also employ variety of methods like quiz, peer teaching, brief presentations where the teachers are able to monitor the progress of the students.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.khudirambosecentralcollege.com/documents/igac_cells_and_committees.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The departments of the College have their own mechanism of tracking the progress of the students. Assignments are given to the students and the students get a detailed analysis of their performance. This discussion is held in the classroom. The class tests papers are returned to the students and they get a detailed feedback of their performance from the respective teachers. The marks of Internal Assessment is 20% of overall result of student under the CBCS system. The process of uploading marks of the University examination Portal is done online. Once submitted, it cannot be reverted from the college end. Grievances related to University Examinations are placed before the Controllers of Examinations Office, which are addressed in due course of time. The answer-scripts of Internal/tutorial examinations are preserved in the college for a stipulated period of time, so that any inquiry coming up within this period can be resolved without any difficulty.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.khudirambosecentralcollege.com/igac_cells_and_committees.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Programme Outcome and Course Outcome of each

department is present in the College website. Programme/Course outcome is an integral part, that pertains to the vision and mission of the college. Though it is basically an undergraduate college, the college emphasizes on outcome-based learning such that it suits to the present day interests of the students. Programme outcomes pave the way for students to progress successfully towards higher education. What they learn at the Under-graduate level of each course serves as the pillar for higher education. The PO, PCO and CO are displayed on the College Website, so that newly admitted students can make effective academic and career choices before enrolment. The teachers of all disciplines internalize the Programme Outcomes (PO) of the syllabi formed by the Affiliating University. The Programme Specific Outcomes (PSO) and then the detailed Course outcomes (CO) are discussed at the Departmental meetings, during the allocation of syllabus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.khudirambosecentralcollege.com/documents/IQAC_PO_CO/PO_and_CO_2019-20.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of programme outcome is done at two levels
 -The Academic Subcommittee is a statutory body where the result of the final semester is placed. An analysis of performance takes place with suggestions where there can be improvements. The departments, after result is published also have their departmental meetings. The result is discussed and ideas for improvement are noted. This is done at after publication of each semester result. Every Department gives proper emphasis on proper distribution of syllabus among the teachers with time frame for completion of syllabus, which is already displayed in every paper/course of the University Syllabus. Every Department has a well-defined plan for teaching and learning. The students' progress is evaluated continuously through various methods like interactive-participative learning, group discussions, viva-voceduring laboratory work, short class-tests, home assignments etc. Mentor-mentee meetings are held to access

problems of the students. During the pandemic, many students were stressed enough, and psychological boost was provided through such groups. The major Programme Outcome of Primarily UG college is progression of students to higher education. The college tries to keep track of the progression of students through personal and departmental contacts.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

419

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.khudirambosecentralcollege.com/documents/students_satisfaction_survey/SSS_2022-23.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded
3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
0	
File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil
3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year	
3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year	
5	
File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College believes in holistic development of students. There are various activities in which the students participate and different awareness programmes that are held in Colleges. The Students Induction Programme aims at addressing the importance and role of values and ethics in society. In 2022 Swami Ekachittanandaji Maharaj Talked why values never die and why students need to develop deep sense of values and ethics.

The Dengue awareness programme with Kolkata Municipal Corporation was an important event as students interacted with neighbouring community taking to them about precautions against dengue.NCC

unit organises different programmes on social cause.

The WE CARE Community programme is another major programme of the College where the staff of College contribute and buy clothes, health drinks and othet necessaryitems for the neighbouring community.

The Intra College Cultural Competition is also arranged where the students exhibit their skills and put up performances addressing different social issues.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

61

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

7

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College takes adequate measures to ensure that proper infrastructure can be provided to the primary stakeholder of the College, i.e. the students. Effort is taken at administrative level to see that classrooms, library, office as well as the Principal's room is adequate enough to facilitate students.

There are classrooms of various sizes for classes of different strengths and are well ventilated and well equipped. There is main building and annex building. There are around 17 classrooms and the College is planning to create more classrooms on the fifth floor to accommodate departments with small intake capacity.

2. Library: The central library is an age-old library, situated on the first floor. It covers a carpet area of approximately 800 sq.ft. It has seating capacity of approximately 20 students at a time. The library uses KOHA software and is partially automated.

3. Laboratories: There are 3 laboratories for Commerce, Geography and Journalism & Mass Communication. The laboratories are adequately equipped to cater to the CBCS syllabus.

4. Auditorium: The College auditorium is called Bagha Jatin Sabagriha after the freedom fighter Bagha Jatin, our alumni. The size of this auditorium is approximately 2200 sq. feet. It has seating capacity of around 150 students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.khudirambosecentralcollege.com/facilities/laboratory.php

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College believes in all round development of students. Apart from academics extra curricular activities are given importance. We have students who are very good in sports and represent College in different Sports Meet.

Cultural Activities The college has a cultural committee which actively organises and participates in different programmes like arranging drama, dance, recitation, debates in programmes like National Youth Day, Basanto Utsav, Rabindra Jayanti and like. The committee every year organises Intra-College Cultural competition on the last day before the Durga Puja Vacation. Departments also have their own cultural events like departmental day and farewell programme for outgoing students. Sports and Gymnasium The institution has an active sports committee which participates in different district, university and state level competition and also secures awards and medals in different position. Every year Annual Sports Day is arranged where both teacher and students participate.. There is a established gymnasium in the main building. There is a table tennis and carrom for the recreation of the students in the students' common room. Students Common Games is also organised. The College celebrates International yoga Day on 1st June of every year where our physical instructors with students perform various Yoga.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.youtube.com/@culturalcommitteekhudiramb8066

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

4

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.khudirambosecentralcollege.com/facilities/classroom_smart.php
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

1111815

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The library occupies the first floor of the Main Building, spanning about 800 square feet in total area. As part of the Institution's facilities, it houses a Central Library boasting a collection of nearly 18,000 items, including textbooks, reference materials, peer-reviewed journals, and bound volumes of periodicals.

Library has LMS(Library Management Software) installed on 2016.

Library Circulation is manually maintained and a process of Computerization of library resources is going on. Library Automation is under process by using KOHA software

In 2022-23 Library acquisition, circulation, students membership and other processes were conducted manually except Cataloging of the New Book Purchases.

During this period (i.e.; 01.06.2022 to 31.05.2023) 33 new books were added in the stock.

New Students membership during 2022-23 was 152

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://www.khudirambosecentralcollege.com/facilities/library/library.php

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

21791

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

21

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

There are different digital technological facilities available in the college. There are 4 smart classrooms. The College offers wifi facilities to the staff as our Teachers' Room, Office and Library are wifi enabled. All our maintenance, like students' data, financial data and admission are done using this facility. There is annual maintenance of this facility.

The main building as well as the annex is wifi enabled.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

38

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1961053

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college employs a well-organized and decentralized approach to maintain its physical, academic, and sports facilities. At the start of each session, the budget is presented to the finance committee, then approved by the Governing Body. Academic needs, including books, journals, and event arrangements, are communicated to the Principal by department heads and committees, ensuring alignment with budgetary allocations.

Committees oversee physical facility maintenance, with extensive cleaning mechanisms and NSS involvement in campus upkeep. Urgent maintenance is promptly addressed, while sports equipment and facilities are regularly monitored. The auditorium, water purifiers, and canteen are maintained, with CCTV, WiFi, and computer systems under annual contracts. Laboratory equipment is managed by departmental staff, while the library committee oversees book procurement based on allocated funds and departmental requests, with decisions made in meetings with the Principal.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

414

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

801

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

801

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

4

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

37

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

11

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College at present does not have any students' union. However, as per statute of Higher Education For University and Colleges but students representation is visible in the Governing Body of the College. The students' body has a positive role to play in the functioning of the College. They not only cater to the interest of the students they also organise multiple programmes like Annual Freshers' Welcome, Annual Picnic, Saraswati puja, Annual Socia, Basanto Utsav. In the past they have organised Blood Donation Camps and Health Camps for the neighbouring community. The Students unit is very active in participating in different co-curricular and extra-curricular activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development

of the institution through financial and/or other support services

The institution has a registered Alumni Association --Punarnavaregistered under Societies Registration Act, 1861bearing registration number S/2L/49590. The institution has arich anddistinct Alumni including Martyr Baghajatin, Nanda lalBose, Poet Satyen Dutta and like. the Alumni arranges annualprogramme generally in the month of March where ex-studentsteachers -principals/TIC/ex-GB members are invited and a smallculturalprogramme takes place. Also Alumni of KBCC believes insocial welfare service. NGos Like Man for Man, Slum Childrens,Old womenare invited where a small token of appreciation areprovided to them. Also they perform cultural programme with ouralumni. Distinguished Speakers are also invited to give aspecial lectureon a particular theme. The entire programme isfunded by the Alumni Association fund clubbed with donor's fund,sponsorship andlike. On this day renewal of membership takesplace. Also The Annual General Meeting of the body takes place.

File Description	Documents
Paste link for additional information	https://www.khudirambosecentralcollege.com/alumni_registration_certificate.php
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Khudiram Bose Central College adheres to the guidelines prescribed by University of Calcutta and UGC and has an able Governing Body that keeps in mind the objective of 'self reliance' while framing policy decisions for the College. The President of Governing Body is an eminent academician. The

Principal is the secretary of the Governing Body and there are representatives from Government of West Bengal and University of Calcutta who have been involved in policy implementation. Representatives from teaching and non teaching sectors also contribute to the development of the College. College adheres strictly to the syllabus prescribed by University of Calcutta. However, within the framework of the given syllabus departments have the flexibility to strategize implementation. The Governing Body gives liberty to the departments to do so. The College places emphasis on self reliance as its vision statement. Generating core sense of values is the motto that will make each member of the College and the students better citizens. Each activity of the College is motivated in making the institution self reliant as well as the students self reliant. Our vision and mission, aims and objectives along with code of conduct are all specifically mentioned in the college website.

File Description	Documents
Paste link for additional information	https://www.khudirambosecentralcollege.com/about_us_the_college.php
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

a. Management is decentralized and this helps in smooth functioning of the College. As far as administration is concerned the pattern of management is pyramid __Governing Body_>Principal > IQAC> Teachers, Library, Office, Students b. Decentralization is also followed within each sector -I) Teaching Sector Represents: Teachers Council Secretary> Head of The Department> Departmental teachers and Staff c. Non Teaching Sector: Head Assistant> Accountant > Cashier> Clerks> Menial Staff d. Library: Librarian> Library Clerk> Peon. Each sector contributes in sustenance and growth of the College. The diagrammatic way of this process is uploaded in pdf. Format

File Description	Documents
Paste link for additional information	https://www.khudirambosecentralcollege.com/administration_governance_management.php
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

.Governing Body - the meetings of the Governing Body is primarily geared to strategy deployment. The Principal places all the recommendations before the House and accordingly decisions are arrived at. Financial planning - the budget is prepared and first discussed in the Finance subcommittee and then placed before the Governing Body at the beginning of financial year. The budget is prepared against the actual expenditure incurred in the last financial year. IQAC - the Internal Quality Assurance Cell, at the beginning of each academic year recommends certain strategies that will contribute to the growth of the institution. The IQAC also reviews the strategies of the previous academic year and accordingly suggests implementations. Departments --- Each Department prepares its own POA at the start of Academic Year. Cells and Committees - the various cells and committees are all motivated in strategy deployment. All areas of student interest are catered to through these cells and committees.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.kbccadmission.com/
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

1. All policy decisions are taken by the Governing Body of the CollegePrincipal executes them with help of teaching and non teaching staff. The Finance sub committee and the Academic subcommittee are the other statutory bodies responsible for financial transactions and all academic decisions of the College

respectively 2. The Teachers' Council is responsible for the well being and dealing of all issues of the teachers. 3. To ensure smooth and effective teaching the College follows the system of inviting teachers to take some classes covering particular topics. As College is not allowed to make any appointment of teachers, even on guest lecture basis, visiting teachers serve as an effective tool. 4. As non - teaching appointments are within the purview West Bengal College Service Commission the College faces severe dearth of non - teaching staff. To meet the shortage of non - teaching staff the College hires required people from different agencies. 5. Implementation of e-governance in areas of operation -Admission - admission to first semester is entirely done in online mode. 6. students' data is managed through software (customized according to the need of college) 7. Finance - WBIFMS (salary component HRMS module), non salary component under e -billing module 8. Library - KOHA software

File Description	Documents
Paste link for additional information	https://www.kbccadmission.com/
Link to Organogram of the Institution webpage	https://www.khudirambosecentralcollege.com/administration_governance_management.php
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

As per University of Calcutta norm the College enjoys the benefit of Puja Vacation. There is also provision of summer recess and winter recess. These recess periods can be enjoyed by staff of college provided there is no work assigned by Head of Institution. There is a scheme of Provident fund for the employees of the college. There is a scheme of Group Insurance for the employees of the college. There is, as per Govt. of West Bengal order Maternity (180 days) and paternity (15 days) leave. There is Medical Insurance facility (West Bengal health) for the employees of the college. There is Casual leave of 15 days for the employees of the College. There is system of festival advance for the staff of the college that is given to them during Durga Puja. The casual staff of the College receive an ex-gratia during Durga Puja.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

2

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College tries to get feedback from different stakeholders.As our students are our primary stakeholders every year there is feedback on overall performance of College from the outgoing students,i.e. Sem 6.Some departments have their

departmental feedback and report is submitted to the IQAC as well as published online under the respective departmental activity. In 2022-23 session Dept of English had a PTM on 19.11.22. The dept published its feedback report on 07.06.2023 (notice under dept activities). Principal makes it a point to talk to students of all departments and gets report from them on classes held and syllabus completed. After that he meets the department and shares the feedback. The College arranges Parents' Meet every year and the feedback of the parents are documented.

File Description	Documents
Paste link for additional information	https://www.khudirambosecentralcollege.com/documents/UG/English/Dept_Activities/2023_0607_Feedback_Report_Sem_6_2023.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly. Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words.

The institution conducts internal audit regularly (Audit complete till 2022 - 23). External financial Audit is done by auditor sent by Government of West Bengal. (Audit complete till 2021 - 22). However the financial data prepared by the bursar is uploaded for your kind consideration.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The primary source of fund of the College is tuition fees collected from the students. The major expenditure of the College is maintenance of infrastructure. As our College building is not in the name of the College there is no financial aid from government in maintenance of building. Hence all capital expenditure, building maintenance are managed from tuition fees that the College gets. Before purchase of any item the Purchase Committee opens all quotations received after proper notification in College website. After a vendor is selected the issue is referred to the Finance Subcommittee and finally approved by the Governing Body of the College. The Governing Body of the College ensures that funds are utilised in proper manner.

File Description	Documents
Paste link for additional information	nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell (IQAC) tries its best to ensure that both quality initiatives and quality sustenance are catered to. Even though the College primarily gets its fund from tuition fees collected from students the focus is always to ensure that students's curricular interests are always adhered to. There are multiple cells and committees constituted by the IQAC that helps in assuring development of College.

Not only is the IQAC caretaker of the interests of the students,

the Cell also monitors that the Office is adequately equipped to handle student issues.

File Description	Documents
Paste link for additional information	https://www.khudirambosecentralcollege.com/documents/igac_cells_and_committees.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

During post Pandemic, the institution reviewed its teaching learning by adopting both offline and online process of teaching-learning evaluation by google forms, google classrooms, google meet. Offline meetings with the administration as well as internal teachers and departments were conducted and when required online mode was also followed. The governing body of the college also supported the departments as per their needs. The Parents counseling and students mentoring was also done by the institution. The mentor-mentee system was done and every week the head of the department uploaded their weekly progress report in the institutional website. Even university exams were resumed and conducted smoothly in an offline mode. The IQAC also arranged several webinars, students' induction programme, CAS oriented Webinar, e-magazine, audio books by departments were published. The IQAC also conducted meetings related to staff welfare and like. The department introduced many innovative means of teaching which continued with high end spirit among the teachers and students. The IQAC in its regular interval meetings always tried to discuss the issues related to smooth conduction of classes, giving them guidance of attending online classes as per their convenience and also encouraging them by different department programmes and like.

File Description	Documents
Paste link for additional information	https://www.khudirambosecentralcollege.com/documents/UG/PolSc/mentor_mentee/mentor_mentee_2022_23.pdf
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.khudirambosecentralcollege.com/students_satisfaction_survey.php
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The management of this institution has always tried to uphold and ensure gender justice , equality, dignity and respect of female students and staff of this college.We have mojority female students and staff in our institution therefore institute always have promoted maximum participation of girls students in different curricular and co-curricular activities of the college like Yoga Presentation on International Yoga Day, Basanto Utsav,

NCC and NSS cell activities and also represented in other major activities of the college. To ensure gender justice and gender equality the institute have all the committees constituted as directed by the supreme court or state government or central government. All the schemes and scholarships which are meant for female students are being received by them in due process. Besides the institute also provides the facilities of common room, separate toilet for women in every floor of the building, CCTV and like. The institute also has Internal Complaints Committee (ICC), anti ragging cell and welfare cell in this college to look after the interest of the students. Besides the women centric schemes like KANYASHREE --- a scholarship launched by Government of West Bengal are successfully availed by the students of this institution. The ICC cell of the institute also organises several gender sensitization programme with NGO like SWAYAM. This year Gender Sensitization programme was organised by Internal Complaints Committee and IQAC on 17.03.2023.

File Description	Documents
Annual gender sensitization action plan	https://www.khudirambosecentralcollege.com/gallery/gallery_images/2023/Gender_Sensitisation_programme_by_IQAC_and_ICC_17032023.php
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.khudirambosecentralcollege.com/facilities/specific_facilities.php

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The solid waste from garbage bins is collected regularly by cleaners and is segregated and collected daily by Kolkata Municipal Corporation cart everyday in the morning from the college .Liquid waste from toilets is discharged through proper drainage system. All the waste from girls toilets(like sanitary pads) are disposed in sanitary pad dustbin kept in the girls toilet to maintain the hygiene. There is a small space where few plants are planted and it is maintained by a gardener on weekly basis E-Waste management like old version computers, equipments, electronic gadgets, circuits, old printers are redistributed to the main office of our college and are collected from each department and are safely disposed with due permission from the main office of the college. All the junk like old files, journals, used answer sheets etc. from every department and offices are sent to main office godown for further processing. The institute always has taken initiatives related to health hygiene awareness and it became a mandatory duty on part of staff and student not only to keep our campus clean and hygienic but also surrounding areas. In this process programme like Swachh Bharat Abhiyan Programme where students, NCC cadets and NSS students engaged themselves in campus cleaning along with a small garden where Statue of Baghajatin is set up was also being cleaned by our students. The also signed a MOU with DISHA who are leading organization in West Bengal in maintaining E-Wastes and Waste Management on 28.7.23.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://www.khudirambosecentralcollege.com/documents/mou/MoU_DISHA.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling

D. Any 1 of the above

Maintenance of water bodies and distribution system in the campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants 	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following <ol style="list-style-type: none"> 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	D. Any 1 of the above
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</p> <p>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>E. None of the above</p>										
<table border="1"> <thead> <tr> <th data-bbox="102 692 547 757">File Description</th> <th data-bbox="547 692 1445 757">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="102 757 547 860">Geo tagged photographs / videos of the facilities</td> <td data-bbox="547 757 1445 860">No File Uploaded</td> </tr> <tr> <td data-bbox="102 860 547 1001">Policy documents and information brochures on the support to be provided</td> <td data-bbox="547 860 1445 1001">No File Uploaded</td> </tr> <tr> <td data-bbox="102 1001 547 1142">Details of the Software procured for providing the assistance</td> <td data-bbox="547 1001 1445 1142">No File Uploaded</td> </tr> <tr> <td data-bbox="102 1142 547 1211">Any other relevant information</td> <td data-bbox="547 1142 1445 1211">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Geo tagged photographs / videos of the facilities	No File Uploaded	Policy documents and information brochures on the support to be provided	No File Uploaded	Details of the Software procured for providing the assistance	No File Uploaded	Any other relevant information	No File Uploaded	
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Details of the Software procured for providing the assistance	No File Uploaded										
Any other relevant information	No File Uploaded										
<p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</p>											
<p>There students and staff of this college are from diverse socio-economic and cultural background. This has never been an abstacle rather acted as a strong bond of unity and oneness and has acted in strengthening the development and ensuring the quality enhancement of the institute. All efforts are sincerely taken to ensure that no discrimination is made and nothing is professed that fosters the sense of 'otherness'. All College programmes equally engage people from diverse backgrounds and talent is equally explored in all students. The institution in order to fulfill take the initiative to observe important days based on linguistic, celebrates the commemorative days, arranges awareness programmes based on tolerance by the anti-ragging cell, gender sensitization programme by ICC .All language is equally respected and on International Mother Language Day freedom and scope is given to celebrate the different languages. Drama based on Communal harmony performed by college students and teachers on</p>											

National Youth day Teachers recited a drama Andher Nagari on Hindi Divas , Rakto Karobi drama was performed by students and teachers on Rabindra Jayanti, Cultural Committee of the college arranges intra -college cultural competition every yeare pre Durga Pujawhere students participate irrespective of their background.besides this year was special as we celebrate the completion of 75 years of independence.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our Constitution lays emphasis on the principle of equality, liberty, integrity, unity and made it compulsory for the citizen to engage themselves in the service of the nation. This year 2022-23 has a special impact on every Indian as we complete 75 years of independence, so our institution also arranged several seminar, poster, wall magazine to mark the celebration(all supporting pictures are uploaded in gallery in 2022-23).To inculcate the principle of ethics, values generate among them this sense of belongingness and love towards their nation , our institution every years arreanges some value based, programmes which will help them to be a responsible citizen of the nationT To specify National Youth Day was observed in a blended mode on 12.01.2023organised by NSS unit.Students' Induction Programme,We Care Programme was organized on 28.9.22 ,Orientation Programme for students by career and placement cell on 14.3.23, NCC student performance in RDC rally- cultural category on 26.1.23 , New Delhi.NCC cadets farewll programme on 01.4.23International Yoga Day, Independence Day, Republic Day , Netaji's Birthday, National Youth Day along with International Mother Langugae Day, Hindi Divas all these days are commemorated by the institute to generate the importance and values associated with this day and to arouse the sense of a responsible citizen, obliged student and overall the spirit to serve the nation.All these supporting pictures are uploaded in the gallery- college website.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	C. Any 2 of the above
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File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals
<p>This year 2022-23 India completes 75 Years of Independence -- Azadi Ka Amrit Mahotsav. Related to this the following programmes were arranged:</p> <p>1. Seminar and poster exhibition on Partition of India--- Department of history on 30.8..22</p> <p>2. seminar on Films experimentation: Inspiring Teachers --- Department of English and Education on 13.9.22</p>

3. Wall Magazine on Evolution on Indian Flag by Political Science Department on 17.12.22 and a Half day Lecture Session on Political Economy in South Asia (picture attached in the gallery and report in the department section of the website)

4. Seminar by Hindi Department on hindi Divas, 14.9.22 (picture uploaded in the gallery -2022)

Commemorative Days Observed by NSS and NCC

5. Republic Day, National Youth Day, Netaji's Birthday, International Yoga Day , Independence Day

6. International Mother language Day by Bengali department on 21.2.23, Munshi premchand Divas on 31.7.22 and Hindi Divas by Hindi department on 14.9.22

Cells and Committees programmes

7. Basanto Utsav , Intra cultural Competition by Cultural Committee

8. Annual sports Day on 14.3.23 and Annual Picnic on 17.12.22 and Saraswati Puja by Students Unit

9. Gender Sensitization programme by ICC on 17.3.23 and orientation programme organised by Career Cell and Placement cell on 14.3.23

10. We Care Programme on 28.9.22

Besides Teachers Day, Departmental activities like Education Tour, Farewell programme were organised

All photos related to the events are uploaded in institutional website under the following link

https://www.khudirambosecentralcollege.com/gallery/photo_gallery_2023.php

https://www.khudirambosecentralcollege.com/gallery/photo_gallery_2022.php

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1: We Care 28.09.2022 Objectives Reach out to people in local community The Context Inculcate in the students sense of values that will make them participative citizens. Show them that getting involved in the well being of people is a human attitude and has to be nurtured. The Practice Clothes, mosquito nets, blankets purchased and school kits to children. 100 coupons were prepared. Based on coupons the different items were distributed. Evidence of Success

On that day 110 people were benefitted. Amount collected was around Problems Encountered and Resources Available. Challenge was in maintaining social distance while distributing goods

The photos related to we care are uploaded in gallery

https://www.khudirambosecentralcollege.com/gallery/gallery_images/2022/WE_CARE_Community_Programme_28092022.php

Best Practice 2:

Best Practice 2: Mentoring Students and Counseling Parents
Objective Ensure interested students were not deprived of education Context Financial difficulty in family made students take up jobs. They could not attend online class. Parents wanted girl students to get married. Practice Counseling parents in keeping their ward in studies. Addressing mental health issues of the students. Teachers counseled parents over phone Special classes held, online materials provided to facilitate learning Evidence of Success Drop outs significantly reduced. Problems encountered and resource available .Lack of infrastructure, internet issues made difficult to reach out to students

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

In this academic year 2022-23, the entire thrust was on framing policies in how to obtain maximum benefit keeping in mind the diverse economic background of our students college just reopened after the pandemic outbreak The distinctive performance of the institution was that the number of students remain intact even after attending prolonged online classes. The institution with the whole hearted support of the students, teachers and other stakeholders were again able to regain its normal and regular routine from new normal phase. All the programmes and commemorative days were resumed in an offline mode. Also Blended mode programmes and teaching -learning were also continued. The departments mentored the students , PTMs were held annually as well as department wise teachers met the parents online as if where required. Departments also successfully executed orientation program for Semester 1 students. Our institution remained true to the moto of "self-reliance" despite any situation .

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The following Plans were discussed to be undertaken by the IQAC which are as follows

1. To conduct Value added Courses and Add on Couses in the next academic year
2. To plan and execute academic audit along with green audit, gender audit and waste audit along with participation in NIRF ranking

3. To involve more and more active alumni participation with the institutional programme

4. upgradation of college website, library upgradation, upgradation of office software

5. To provide students with all benefits made available by government in forms of scholarship and awareness schemes

6. To promote departments to arrange for seminars, workshops, awareness programme by the cell and committees

7. To develop the campus in eco-friendly manner and renovation of building in some areas, increase the smart classroom for better facility of teaching-learning method

8. To conduct 360 degree feedback.