

INTERDISCIPLINARY COURSE (IDC)

Syllabus of Studies in Fundamentals of Librarianship

LBST-H-IDC1-2-TH/TU 2TH + 1P / TU 100 = (TH: 80 + TU: 20)

Unit 1: Librarianship, Library & society: Concept, Need, Scope, Growth and development, types: Academic Library, Public Library, Research and Special Library; Books – Readers, Reading habits – Dr. S.R.Ranganathan, Five Laws of Library Science.

Unit 2: Library Materials / Sources: Concepts, types: Text book, Reference book, Documentary (Primary, Secondary, Tertiary), Non-documentary (e-resources), Institutional, Human resources with examples; Preservation and conservation of library materials.

Unit 3: Library Activities: Book selection, Acquisition; Concept of Library Classification – (Class number, Call number), Concept and brief history of cataloguing – Use of Catalogue Card (ISBD format following AACR2).

Unit 4: Library System and Services: Accession Register, Accession Number, ISBN, ISSN, Circulation – Lending of books: Reference services, Reference queries, Library Services in a network environment (OPAC).

Unit 5: Library Use – Facilities in Libraries: Reading, Reprographic, etc. Role and responsibilities of a Librarian; Outreach activities – Information literacy.